



**Canadian Mental
Health Association**
Lambton Kent
Mental health for all

**Association canadienne
pour la santé mentale**
Filiale de Lambton Kent
La santé mentale pour tous

**Mental Health Promotion Specialist
1 Contract Part-time position - 28 hours per week
(Sarnia Site)**

The Canadian Mental Health Association Lambton Kent Branch is a proud community agency serving the mental health needs of Lambton County and the Municipality of Chatham-Kent.

Our vision is to have mentally healthy people in a healthy society. As a leader and champion for mental health, CMHA Lambton Kent provides services and facilitates access to the resources people require to maintain and improve mental health. Our efforts promote community integration, build resilience, and support recovery from mental illness.

This position is responsible for the day-to-day activities of an education and support program dedicated to enhancing and supporting the mental health and emotional well-being of the residents of the Municipality of Chatham-Kent and Lambton County through: identification of need, development, promotion, and delivery of education programs specific to mental health and mental illness

Reporting to the Manager of Communications and Fund Development, the incumbent will be responsible for the following functions:

- Scheduling, organizing and implementing seminars, educational series, presentations, workshops and special events for target populations to include school, workplace and the community at large.
- Providing information pertaining to agency activities and mental health topics/issues and referral to appropriate services as required.
- Promoting community awareness of agency programs and services through presentations.
- Provide media submissions and/or interviews, as directed and approved by the Program Manager
- Represents CMHA and the mental health interests on external committees and task forces
- Compiling monthly, quarterly and annual statistical summary reports and other records of program activities in accordance with agency policies and guidelines.

Qualifications:

- Post-secondary degree in Health Promotions and/or Communications with experience in the mental health sector
- Knowledge and understanding of serious mental illness that is usually gained by experience working with this population.
- The candidate will work with other professionals using strong problem solving and communication skills.
- A valid driver's license, and use of a vehicle, which will be used in conducting agency business, is required.

Skills required:

- Suicide Prevention and Education would be an asset
- Must have knowledge of serious mental illness and trends in the provision of support services to adults with serious mental illness



**Canadian Mental
Health Association**
Lambton Kent
Mental health for all

**Association canadienne
pour la santé mentale**
Filiale de Lambton Kent
La santé mentale pour tous

- Knowledge of the Mental Health Act, as well as relevant legislation specific to individuals with a serious mental illness
- Planning and organization skills to facilitate advocacy and support coordination/service access.
- Knowledge of the support/treatment services network in Lambton County and of regional services commonly accessed by the program
- Extremely well developed written and verbal communication skills
- Strong understanding of social media platforms
- Working knowledge of computers with skill in the use of email and Microsoft Office
- Familiarity with e-communication tools including website and graphic design principles and with social media platforms
- Ability to apply creativity and recommend strategies for engagement initiatives in response to cultural and social trends
- Intermediate graphic design and video editing skills
- Proficiency in both official languages will be considered an asset

Hours of Work: 28 hours per week. Flexible hours including days, evening and weekends are required to meet the position requirements.

Salary: Commensurate with experience within the range: \$28.67 – \$34.88 per hour

Applicants should submit a covering letter and resume by September 14, 2020 to:

Cindy Kremer, Director of Human Resources
E-Mail: humanresources@cmhalambtonkent.ca

Please quote: Job Posting #10-2020

Canadian Mental Health Association – Lambton Kent is committed to a workplace reflecting the diversity of the community it serves and encourages applications from all qualified candidates, including women, members of visible minorities, Aboriginal Peoples and persons with disabilities. If you require an accommodation, we will work with you to meet your needs. This information is available in an alternative format upon request, to accommodate individuals with a disability. While we thank all applicants for their interest, only those selected for an interview will be contacted. If contacted for an interview, please inform us should accommodation be required.